



Professional Property Managers, Inc.

Lessee: _____

Leased Premises: _____ Unit # _____

Move-Out Reason: _____

Move-Out Date: _____

Phone: (_____) _____ - _____

Move-Out Notice

In accordance with the State Law, Lessee(s) hereby give the required 30-day notice of my intention to vacate the above listed Address. Lessee(s) shall not be deemed to have surrendered possession of the Leased Premises until such time as the keys are delivered. Security deposit shall not constitute any part of the last month's rent. **PRORATED RENT(S) WILL BE CHARGED UNTIL KEYS ARE RETURNED.**

Civil Code §1950.5(b) provides that the security deposit must be applied as follows: compensation for default in rent, repair of damages, cleaning of premises upon termination of tenancy, replacement and/or restoration of property. The balance of the Security Deposit shall be returned to Lessee(s) within twenty-one (21) days after termination of Lessee(s)'s tenancy and complete surrender of the Leased Premises, given Lessee(s) has fully complied with all the terms in the Lease Agreement.

Lessee(s) understand that a check of any remaining portion of the security deposit will be mailed to the Lessee(s)'s forwarding address provided below. **Lessee(s) understand that the Security Deposit check will be made payable to all those designated as "Lessee" or "Renter", whether or not one or more have vacated previously.**

Forwarding Address:

C/O (if applicable):





Professional Property Managers, Inc.

Lessee: _____

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Initial Inspection Notice

Please check applicable options:

- I decline the Initial Inspection
- I request the Initial Inspection, with the Inspection Date being _____
 - I wish to be present
 - I **WILL NOT** be present
 - I request 48-hour notice
 - I waive my right to a 48-hour notice as allowed by Civil Code §1950.5 (f) (1)

Lessee: _____

Signature: _____

Date: _____

Lessee: _____

Signature: _____

Date: _____

PROFESSIONAL PROPERTY MANAGERS, INC. (on behalf of Lessor):

Building Manager: _____

